

Board of Directors Meeting Agenda
Saturday, April 26, 2025, 9:30 am – 4:00 pm
Westerner Park, Red Deer, Viewing Room 2nd floor

Our Mission

To assist in creating a positive environment for the enjoyment of equines. Through our leadership and proactive approach, we promote, facilitate and co-ordinate equestrian related activities for Alberta.

Our 5-Year Goal

We are Alberta's most respected and trusted equine community with 30,000 members.

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| 9:30 am | 1. Call to Order. <ul style="list-style-type: none"> • Land Acknowledgement • Declaration of Conflict of Interest | Jason |
| 9:35 am | 2. Welcome and Introductions | Jason |
| 10:10 am | 3. President's Address | Jason |
| 10:25 am | 4. Agenda – Motion to approve – April 26, 2025 | Jason |
| 10:27 am | 5. Minutes – Motion to approve – February 20, 2025 | Jason |
| 10:30 am | 6. Motion to appoint Patrick Buffalo for a one-year term | Jason |
| 10:35 am | 7. Elections of the Executive <ul style="list-style-type: none"> a) President Elect b) Secretary | Jason |
| 10:45 am | <i>Bio Break</i> | |
| 11:05 am | 8. Board Member Orientation | Sonia |
| 12:10 pm | <i>Lunch break – Catered in room</i> | |
| 1:00 pm | 9. Member & Director Insurance (via zoom) | Mike King |
| 1:45 pm | 10. March 31, 2025, Financial Statements <ul style="list-style-type: none"> a) Financials – Best Practices | Brooke |
| 2:30 pm | <i>Bio Break</i> | |
| 2:50 pm | 11. New Business & Business Arising <ul style="list-style-type: none"> a) Vision and Mission Statements – Final Review b) Meet a Horse Concept c) Canadian Products d) Social License/Equine Welfare | Jason
Louise
All
All |
| 3:30 pm | 12. Committee/Task Forces | Jason |
| 3:45 pm | 13. Board Development Ideas (for the future) | Kate |
| 4:00 pm | 14. Adjournment | Jason |

2025/2026 Board Meeting/Event Dates

NOTE: Meetings are subject to change due to inclement weather and/or the urgency of issues. As much notice as possible will be provided.

June 19, 2025	6:30 pm – 8:00 pm	Board Meeting, Zoom
September 20, 2025	9:30 am – 4 pm	In Person, Calgary - TBD
November 6, 2025	6:30 pm – 8:00 pm	Board Meeting, Zoom
February 19, 2026	6:30 pm – 8:30 pm	Board Meeting, Zoom
March 5, 2026	6:30 pm – 7:30 pm	AEF AGM, Zoom

Land Acknowledgement

The Alberta Equestrian Federation humbly acknowledges that what we call Alberta is the traditional and ancestral territory of many diverse original peoples, who have lived on these lands for generations. As we make our own footprints and hoofprints, we recognize those who have cared for these lands for centuries. We are grateful to live upon this territory together. We pay respect to the Knowledge Keepers and Elders who are still with us today and those who have gone before us. We are thankful to learn from all the original peoples of these lands as we move forward together in reconciliation.

Summary of the Board of Directors Code of Conduct

(Full policy available on pages 15 & 16 of the Board Policy Manual)

The AEF Board of Directors is committed to upholding the highest standards of accountability, integrity, and respect. Directors are expected to:

- Act with impartiality, professionalism, and in the best interests of the Federation.
- Avoid actual or perceived conflicts of interest and disclose any potential conflicts.
- Maintain confidentiality and comply with all legal and ethical obligations.
- Foster a respectful, safe, and inclusive environment free from discrimination or harassment.
- Refrain from using their position for personal gain or speaking on behalf of the Federation unless authorized.